

## Poly-Air™ Activated Carbon Vent Filter

## **Installation Instructions:**

- 1. Remove contents from box.
  - 1 Filter Housing
  - -1 Lid
  - 1 Screen
  - 2 Screws
  - 1 Bag of Activated Carbon Pellets
  - Pipe Reducer (2" & 1.5" Models)
- 2. Cut one corner of the activated carbon pellet bag to make a pour spout. Pour the pellets into the filter housing as shown on the right. Shake the filter housing occasionally while pouring to settle the pellets.

(NOTE: Do not pack the activated carbon pellets in)

- 3. Align the screen's 2 screw holes with 2 screw holes on the filter housing (See Diagram). Using the two screws provided, screw the screen down to the filter housing.
- 4. Twist lid clockwise onto filter housing as shown on the right. Lid will click when locked in place.
- 5a. If using Poly-Air™ on a 4" or 3" vent pipe simply align filter housing to top of vent pipe and press down firmly to lock in place.
- 5b. If using Poly-Air™ on a 2″ or 1.5″ vent pipe take the pipe reducer and spread glue on the **OUTSIDE** perimeter as shown on the right. Slide reducer into the bottom of the filter housing. Align filter housing to top of vent pipe and press down firmly to lock in place.

## **Maintenance Instructions:**

- 1. Remove Poly-Air<sup>™</sup> by pulling it up from your vent pipe.
- 2. Twist lid off counterclockwise from filter housing.
- 3. Unscrew the (2) screws holding down the screen to the filter housing. Remove screen to access the pellets.
- 4. Dump out old pellets and pour in the new pellets.
- 5. Follow **Installation Steps 3-5** to complete filter maintenance.



